

## LEP - Enterprise Zone Governance Committee

**Minutes of the Meeting held on Thursday, 16th July, 2015 at 2.00 pm at the Cabinet Room 'D' - The Henry Bolingbroke Room, County Hall, Preston**

### Present

Edwin Booth (Chairman)

Richard Evans  
Malcolm McVicar

David Taylor

### In Attendance

Joanne Ainsworth  
Mark Elliott  
Clive Humphries  
Beckie Joyce

Martin Kelly  
Eddie Sutton  
Ian Young

### 1. Appointment of Chair

The Committee noted that in accordance with its Terms of Reference Mr E Booth (Chairman and Director of the LEP Board) had been appointed as Chair of this Committee.

**Resolved:** That the Committee noted the appointment of Mr E Booth as Chair of the Committee.

### 2. Welcome and Apologies for Absence

The Chair welcomed all present to the meeting and the Committee noted the apologies received from County Councillor Jennifer Mein, Mark Smith and Mike Tynan.

### 3. Declarations of Interest

There were no declarations of interest at this point in the meeting.

### 4. Terms of Reference

The Committee noted its Terms of Reference as set out in the papers circulated with the agenda.

## **5. Enterprise Zone - Overview Presentation**

Beckie Joyce, supported by Clive Humphreys, led the Committee through the presentation handed out at the meeting.

Beckie set the background and context of the three Enterprise Zones from 2011 to now.

The Committee discussed in detail the sites and activities on-going and proposed at these sites, covering site developments, sources of funding and outline costs.

The Committee was informed that the costs associated with the resourcing of the development team were to be met, up to now, from existing resources. A report regarding costs would be presented to a future meeting of this Committee.

The Committee was also informed of the planned marketing and communications activities.

The Committee also noted the timetable for the next steps as set out in the presentation given.

**Resolved:** The Committee agreed:

- that any future role of DevCo be clarified
- that expenditure of £100,000 (from existing budgets) be authorised to prepare the commercial development framework and marketing strategy
- that a full professional team be procured to support LCC in its role as Master Developer
- to the establishment of a Development Board, to undertake the tasks set out in the presentation given, and to report directly to this Committee
- that a review of the Terms of Reference and membership for the Enterprise Zone Governance Committee Programme Board and Project Board.

## **6. Any Other Business**

There were no items of urgent business raised.

## **7. Date of Next Meeting**

The Committee noted that arrangements would be made for the next meeting to be held either week commencing 7 or 14 September 2015.

**\*\*Next meeting has now been set to take place on the 29<sup>th</sup> October at 10am, Cabinet Room B, County Hall, Preston.\*\***